



1

Define the "Purpose" of the governance program — typically this is to ensure the successful execution of your vision.

NAME OF INITIATIVE:



PURPOSE

What is the purpose of this governance program?

PROGRESS

What is the process by which these people will govern this initiative?



When and how frequently will we meet?



What is our agenda?



What actions can we take?

2

Identify the "People" who will be part of the governance team, including a clear and accountable leader who is empowered to make decisions and allocate resources.

3

Identify the "Process" that the team will follow, including when they will meet, how they will work, and what actions are in their charter to take.

4

Lastly, define the measures of "Performance" that the team will use to track the initiative — typically this would include the measures from your Dashboard developed in the Measurement System worksheet. Array these as short, medium, and long-term goals if appropriate.

PEOPLE

Who are the participants in this governance program?



Who is the accountable leader?



Who is the supporting team?

PERFORMANCE

How will success be measured?



Short-term



Medium-term



Long-term

5

Socialize this model with the team members and any key stakeholders that are engaged in executing the program.